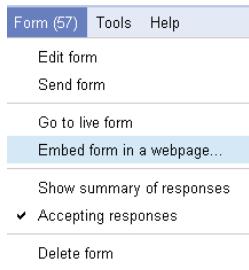# Cabarrus Apps Advanced Google Forms
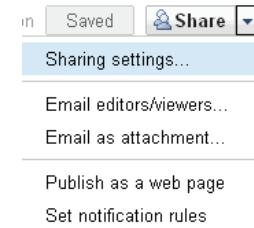
Embedding Form into a Site

1. Log into Cabarrus Apps, click "Docs" link
2. Click on a form you have already created
3. Click on "Form" and "Embed form in a webpage"
4. Copy the link that is provided (right-click and copy or Ctrl-C)
5. Go to JN Fries homepage, log into Schoolcenter and open your webpage.
6. Go into Edit mode and click the "New Newsletter Box" Button
7. Give the box a title, then click in the body of the box and paste the link into it (right-click -> Paste of Ctrl-V)

Form (57)   Tools   Help

Edit form
Send form

Go to live form
Embed form in a webpage...

Show summary of responses
✓ Accepting responses

Delete form

New Newsletter Box

Export as Excel, PDF

1. All you have to do is go to File —> Download As

Sharing Survey Results

1. Open form you created
2. Click on Share —> Sharing Settings
3. Click in the "Add People" box and start typing names of those you want to share with. Click on names' as they appear.
4. Click on "edit" or "view", depending on the access you want each to have. This puts this document into their Google Docs
5. Alternative way of sharing: Publishing as web page. This gives you a link to where it is published and updates the data when it changes (ie, live updates!)

Saved   Share

Sharing settings...

Email editors/viewers...
Email as attachment...

Publish as a web page
Set notification rules

Creating Self-Grading Quizzes / Tests!

1. Create a quiz or test as you normally would
2. Take the test yourself to create an answer key (instead of name, put ANSWER KEY, even).
3. Open the form/spreadsheet in Google Docs.
4. Navigate to the far right cells of the document
5. Insert a column at the end if needed and call it "Total # Correct"
6. Insert another Column and call it "Percentage"
7. In the cell 2 spots below "Total # Correct", type this formula: $=arrayformula(sum(C\$2:D\$2=C2:D2))$ - EXCEPT, instead of C and D, you will replace with the letter of the cell with your first question and the letter of the cell with your last question.
8. In the cell 2 slots below "Percentage", type the following formula: "$=(X2/20)*100$" . In this formula, replace the X with the letter of your "Total # Correct" column and replace the number 20 with the # of problems you gave in this quiz.
9. Have students take the quiz from the form as normal
10. Go into the form when students are done, go to the cells your formulas are in, and drag the bottom right of the cell straight down to copy the formulas into each row.
11. Voila!

	A	B	C	D	E	F	G
1	Timestamp	First Name	Last Name	Is this cool?	Check all the people on Mt Rushmore	Total # Correct	Percentage
2	10/1/2010 14:00:21	ANSWER	KEY	Totally	George Washington, Thomas Jefferson, Theodore Roosevelt, Abraham Lincoln		
3							
4							

	D	E	F	G
	Is this cool?	Check all the people on Mt Rushmore	Total # Correct	Percentage
	Totally	George Washington, Thomas Jefferson, Theodore Roosevelt, Abraham Lincoln	=arrayformula(sum(D$2:E$2=D2:E2))	

	D	E	F	G
	Is this cool?	Check all the people on Mt Rushmore	Total # Correct	Percentage
	Totally	George Washington, Thomas Jefferson, Theodore Roosevelt, Abraham Lincoln	2	=(F2/2)*100

	F	
e	Total # Correct	Percer
	2	